



# **Wildewood Baptist Church**

A Fellowship of Love, Encouragement and Acceptance

# **Child Protection Policy**

## Table of Contents

### Texas Child Protection Definitions and Laws

- 1... Goal
- 2... Definition of Children

### Selection and Screening Process

- 3... Pre-employment procedures
- 4... Volunteers must be members of the church
- 5... Classification of workers
- 6... Minimum age
- 7... Volunteer applications
- 8... References
- 9... Survivors of child abuse
- 10... Confidential interviews
- 11... Criminal background checks
- 12... Vehicle safety
- 13... First aid training
- 14... Identification of workers
- 15... Pictured name badges
- 16... Acknowledgement of policies

### Reporting and Responding

- 26... Reporting policy
- 27... Reporting obligation
- 28... Reports required
- 29... Incident report
- 30... Confidentiality
- 31... Investigation
- 32... Suspension of duties
- 33... Preservation of records
- 34... Ministerial care
- 35... Liaison with the community

### Forms

- WBC Form 2... Release of claims
- WBC Form 3... Acknowledgement of receipt of laws and policies
- WBC Form 6... Volunteer application

### Supervisory Requirements

- 17... Safety of children
- 18... Preschool identification system
- 19... Two-adult rule
- 20... Ratio of workers to children
- 21... Worker training
- 22... Ministerial and staff oversight
- 23... Awareness of church policy
- 24... Children's pickup
- 25... Release of claims

## TEXAS CHILD PROTECTION DEFINITIONS AND LAWS

### Definition of child abuse or neglect as defined by the Texas Family Code:

- **Child abuse** is defined to include acts or omissions which cause or permit:
  - mental or emotional injury to a child.
  - physical injury or threat of physical injury to a child.
  - failure to make reasonable efforts to prevent action by another person that results in physical injury to a child.
  - sexual contact with a child.
  - failure to make reasonable efforts to prevent sexual contact with or in the presence of a child.
  
- **Neglect** includes:
  - leaving a child in a situation where the child would be exposed to a substantial risk of harm.
  - requiring the child to use judgment or take actions beyond the child's level of maturity, physical condition or mental abilities.
  - failure to obtain medical care for a child.
  - failure to provide a child with food, clothing or shelter necessary to sustain the life or health of the child.

### Sexual misconduct

Sexual misconduct claims include all crimes involving sexual conduct under the Texas Penal Code. They include indecent exposure, indecency with a child and sexual assault including rape. They also include conduct that may not violate a penal statute but is still sexually oriented such as sexual harassment and sexual suggestion.

### Duty to report ... the Texas Reporting Statute

Any person who learns of or has cause to believe that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect by any person must report that belief to a local or state law enforcement agency or the Texas Department of Protective and Regulatory Services.

An oral report must be made immediately upon learning of the abuse or neglect or the likelihood of abuse or neglect.

The report shall be non-accusatory, meaning the identity of the victim of the abuse or neglect must be identified but the person making the report is not required to speculate as to the person who committed the abuse or neglect.

### **Liability for failure to report**

A person failing to report child abuse or neglect commits a Class B Misdemeanor punishable by fines up to \$1000 and/or confinement for up to 180 days.

### **Immunity**

A person making a report or assisting in the investigation of a report of child abuse or neglect is immune from liability, either civil or criminal, that might be incurred. This means that a person who reports child abuse and is later sued by any of the parties including the parents of the child or the accused perpetrator of the crime, can defend themselves on the basis that their actions were absolutely protected by this immunity statute and the reporter should not be liable for damages relating to the reporting.

### **Clergy privilege**

The Texas Rules of Civil and Criminal Evidence provides that communications between clergy and an individual consulting with him or her for the purpose of seeking spiritual advice in the clergy's professional capacity is considered privileged.

There is however, an express exception which provides that the privilege disappears in the event the clergy member learns of child abuse or neglect, and the clergy is required to report the information to authorities under the child abuse reporting statute.

### **Church liability**

A church is potentially liable to civil action if, as an employer, it failed to make inquiries of past employers (where names and addresses have been disclosed) who employed the employee within the last five (5) years, concerning the possible occurrence of sexual exploitation by the employee. It is the policy of WBC to not hire any permanent employee until satisfactory back ground checks are completed.

### **1... Goal**

It shall be the goal of the Wildewood Baptist Church to provide a safe environment for the physical and emotional well being of all children participating in church programs, including participants in any daily or temporary childcare programs. The church's goal is to inform workers and enforce policies to ensure that children are protected from abuse or neglect while attending activities.

### **2... Definition of "children"**

The term "child" or "children" shall include all persons under the age of eighteen (18) years. The term "youth" or "student" shall refer to all persons in grades sixth to twelfth grades.

## **Selection and Screening Process**

### **3... Pre-employment procedures for paid and volunteer workers**

It is the goal of the Wildewood Baptist Church (herein referred to as "Wildewood Baptist Church" or as "WBC" or as "church") to adequately screen the applications of persons desiring to work with children participating in all church programs, including participants in any daily or temporary childcare programs.

### **4... Volunteers must be members of the church**

All volunteers who work with children must be members of Wildewood Baptist Church for six months. Weekday Preschool employees and/or parents of the Weekday Preschool program do not need to be members of Wildewood Baptist Church. Under certain circumstances, an exception to this rule for a specific planned event may be authorized by the Pastor or the Leadership Team. Any non-member of Wildewood Baptist Church who, with approval, volunteers will be screened and will work under the supervision of a Primary volunteer.

### **5... Classification of workers**

In order to screen workers appropriately to their responsibilities, the ministerial staff person responsible for each division will categorize workers into two categories: primary and secondary. These terms refer to the relative levels of responsibility and risk, not to the ages of the children being served.

**Primary volunteer workers:** Includes all paid staff members, Weekday Preschool employees plus those volunteers in roles with greater responsibility

or risk and who volunteer on a regular basis are classified as primary workers and should meet the primary screening standards. Must be eighteen (18) years of age.

**Secondary volunteer workers:** Persons who occasionally interact with children and/or do so in less risky circumstances. i.e.: volunteers who see children only in a group setting, on church premises, or who interact with children in the presence of an approved primary worker are classified as secondary workers. This category may also include parents of participants who help supervise activities. All volunteer workers under the age of eighteen (18) will be considered secondary workers.

### **6... Minimum age**

All volunteer workers must be 18 years of age or older. Younger persons may assist adults, but may not take the place of adult workers. The church may employ responsible teens (under the age of 18) only in positions with and under the direct supervision of an approved adult worker.

### **7... Volunteer applications**

All Primary volunteer applicants must complete and sign an Application For Volunteer Workers Who Will Work With Children, (WBC Form 6).

Applications will be submitted to the Minister, Team Leader or to the administration office. The minister in charge of the division in which the volunteer will work will be responsible for the interview process and reference checks. Criminal Background checks will be completed by the Church Administrator. (See 11...)

If an applicant needs additional confidentiality they may choose to submit their application to the minister in charge of their division or directly to the pastor.

The church keeps confidential all information received in the applicant selection process. Such information will be stored with access afforded only to appropriate church staff on a need-to-know basis.

If the church learns of false, misleading or amended information on an application that could cause potential danger to children or liability to the church, that person will be terminated.

### **8... References**

The minister in charge of the division in which the person will work must check at least three (3) references for each applicant and must conduct a reasonable inquiry into the character of applicants. References may be checked by phone, mail or in person. Whenever possible, the three references could include:

- a person who has known the applicant for an extended period.
- a former supervisor and
- a member of the applicant's immediate family.
- A letter from a current previous pastor

Information gained in these checks should be noted directly on the application.

### **9... Survivors of child abuse**

Survivors of childhood sexual or physical abuse need the love and acceptance of the church family. Their experience with abuse and their recovery process may be pertinent to their work with children.

Survivors of abuse may, if they choose, request confidential counseling either from the pastor or from a professional counselor. It will not necessarily disqualify them from service. The desire of the church is to assist and care for survivors of abuse as well as fulfill our obligation to protect the children left in our care.

### **10... Confidential interviews**

All applicants desiring to work with children must be interviewed for suitability for the work they desire to do. Interviews are conducted by the minister or Team Leader of the program in which the applicant will work. A team of interviewers may be used.

Church policy concerning prevention and response to child abuse and neglect must be discussed during the interview.

### **11... Criminal background check**

A criminal background check and child abuse registry check shall be required for all children's worker positions, both employee and volunteer workers. No one will be allowed to work with children who have been convicted of a crime involving misconduct with children.

Completing the Application for Volunteer Workers Who Will Work With Children (Form WBC 6) authorizes the church to conduct these checks. Background checks

will be kept confidential in a locked file with access afforded only to appropriate church staff on a need-to-know basis.

The church administrator will conduct criminal background checks notifying the appropriate minister if a negative report is received.

### **12... Vehicle safety**

Persons who drive privately-owned vehicles for conducting church business or transporting children on a regular basis must maintain a current valid Texas driver's license; provide proof of insurance in such amounts as may be required by the church and comply with all other church transportation policies.

Persons who drive privately-owned vehicles for conducting church business or transporting children on a regular basis must be 25 years of age unless an employee of the church or the parent or legal guardian of the child.

### **13... First aid training**

It will be the goal of the church that most paid employees who work with children will maintain current certification in basic first aid and basic CPR (or the equivalent) as required by applicable licensing requirements or other local regulations. The church will pay the cost of this training. Employees will be paid regular hourly wage for attending training.

Volunteer workers are encouraged, but not required to get training if they frequently accompany children on activities such as recreational activities, camps, retreats, mission trips or any other activity.

### **14... Identification of workers**

All employees or Primary volunteers who are engaged to work with children must be photographed with copies of those photographs kept in their personnel file.

### **15... Pictured name badges**

All Church Employees, primary Volunteers Workers who work with children, are required to wear a pictured name tag whenever they are supervising children. These tags will be provided by the church and will show the worker's name and their picture. Rotating church volunteers will wear a provided non-pictured authorized identification when volunteering.

## **16... Acknowledgement of church policies**

All applicants must acknowledge in writing that they understand the churches policies pertaining to the protection of children and that they agree to abide by them. This requirement will be met by having applicants sign the Acknowledgement of Receipt form (WBC Form 3).

## **Supervisory Requirements** **for all persons working with children** **at Wildewood Baptist Church**

It is the policy of the church to provide adequate supervisory control of persons working with children participating in all church programs, including daily or temporary childcare programs of the church.

The following regulations shall be applicable to all primary and secondary workers having contact with children participating in all church programs:

## **17... Safety of children**

It is the responsibility of persons having contact with children participating in church programs to promote the emotional and physical safety of the participants giving regard to factors and circumstances known to them. If in their opinion, an unsafe condition exists; such persons shall immediately take appropriate precautions under the circumstances to protect children.

## **18... Preschool identification system**

To reduce the possibility of kidnapping, the church will have in place an identification system so that the adults who drop off a small child are the same adults who pick the child up. The minister in charge or the Team Leader or volunteer shall maintain the system to identify persons authorized to pick up and take responsibility for preschool children leaving a church activity. The identification system will not be necessary for children above the grade of kindergarten unless a parent specifically requests it in writing.

## **19... Two-adult rule**

It shall be the goal of Wildewood Baptist Church that a minimum of two workers will be in attendance at all times when children are being supervised during a church activity regardless of the number of participants, location or activity.

Some children or youth Sunday School classes or other church functions may have only one adult in attendance as the teacher or leader while the class or function is in session. In these instances, doors to the classrooms will remain open.

Where reasonable at no time should an adult or teen volunteer ever be in a room or an enclosed area alone with a child.

### **20... Ratio of workers to children**

It is required that a reasonable ratio of adults to children is maintained at all times involving the supervision of children.

The ministerial staff member responsible for the division shall be primarily responsible for setting and maintaining a reasonable ratio of workers to children giving due regard to all factors present, including the number and age of the participants, the nature of the activities and the location where the activities are taking place.

### **21... Worker training**

Each regular volunteer or worker will be given a copy of both the legal definition of Child Abuse and Neglect and WBC's Child Protection Policy. They must sign a statement (WBC Form 3) indicating they have received and read both before they can begin working with children.

### **22... Ministerial and staff oversight**

The ministerial staff member responsible for each division shall coordinate with the respective ministry coordinators to ensure ongoing supervision of all workers. This should include regular unannounced visits into classes and other program sites.

### **23... Awareness of church policy**

The minister responsible for each division shall periodically review the definition of child abuse and neglect as defined by law and the church's policy concerning these crimes. These reviews can be conducted either with the workers individually or in groups, at least once a year and following each change in or addition to such policies. Each worker shall acknowledge receipt of a written copy of the policy prior to the time they commence working with children and after each change to such policy. Each worker shall acknowledge participating in the periodic review of the church's policies and procedures. The signed acknowledgements shall be retained in the personnel file of the worker.

### **24... Children's pickup**

Children who are in third grade or are nine years of age or older are permitted to leave the area of the church activity at the conclusion of the scheduled activity without further supervision of the workers unless otherwise instructed by the parent or guardian. If a child younger than nine or is in second grade or below is not picked up by their parent or guardian on time, they will be kept by their teachers in the children's area, with an open door, where safe supervision can be continued until the parent or guardian is located. A teacher is permitted to escort the child to their parent in the Worship Center.

A child of twelve years or younger shall not be taken from or allowed to leave church property, either unattended or in a group without specific parental permission.

### **25... Release of claims**

Prior to any major activity away from the church, a Release of Claims (WBC Form 2) will be necessary to be signed by the child's parent or legal guardian.

Without the form signed and in the possession of the church, the child will not be allowed to participate in the away activity. A adult neighbor or a friend is not allowed to sign for a child outside of legal guardianship. In regards to very local activities with verification of a direct phone conversation with the parent or legal guardian by the Minister or Primary volunteer in charge, a form can be faxed to the church office in extreme situations.

## **Reporting and Responding to alleged child abuse or neglect**

### **26... Reporting policy**

It is the policy of the church to report any incident of child abuse or neglect toward any child in the church. This would include participants in temporary childcare programs or sanctioned programs and activities of the church. This includes all children whose families are members of WBC or who do not attend WBC.

- Do not treat any suspicion as frivolous, do not assume it is a one time incident or that someone else will report the situation.

**www.wildewoodbc.org**  
**Child Protection Policy**

---

- Notify your supervisor, Team Leader or Minister immediately of any reasonable suspicion involving the mental or physical abuse or neglect. Report any suspected abuse or neglect by anyone of any age.
- The staff member in charge should suspend the any suspected staff or volunteer from the performance of duties involving children until the official investigation has been completed. If the perpetrator is a person outside of the church or not a family member no notification is required.
- A report should be made as soon as possible to appropriate agency by the person who suspects the abuse.
- Cooperate fully with law enforcement officials. Be factual about what you have witnessed, been told or any subject that prompted the call. Do not express any hear-say or opinion regarding the situation
- If the suspected perpetrator is not a church staff, volunteer, another child then the pastor or his agent will inform victim and victim's family of the steps that are being taken, and continue to keep them advised of the status of the investigation. (Church legal counsel should assist in this determination).
- In an instance where child abuse is confirmed, the church will immediately dismiss the worker from their position. Termination will be considered appropriate in the circumstances. The church will discontinue the use of the volunteer and will not be allowed to be in any area near the children.
- In instances where evidence is inconclusive, the church should take action with the advice of law enforcement officials or legal council depending on the strength of the evidence available and after consideration of the victim and the victim's family's requests. The accused staff member, or volunteers should not participate in any activities that involve children in regards to the church's scope of activities until confirmation is resolved.

### **27... Reporting obligation**

Any person having cause to suspect that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect must report the person's suspicion. Non-accusatory reports, that identify the victim whether or not the person responsible for the abuse is known, must be made to the local or state law enforcement agency or to the Texas Department of Human Services as follows:

- A. An oral report must be made immediately on learning of the abuse or

Neglect to the appropriate legal agency on learning of the abuse and neglect.

- B. The report should be factual with out the reported opinion or interpretation.
- C. Notify the pastor as quickly as possible.
- D. A written report must be made within five (5) days to the church for the written record of the event.
- E. All reports must contain the name, address and home phone number of the child, the name, address and home phone number of the person responsible for the care of the child and any other pertinent information.

### **28... Reports required**

Any worker of the church who has cause to believe that a child's physical or emotional health or welfare has been or may be adversely affected by abuse or neglect shall report that belief according to the following procedure:

- a. The worker shall report such belief to the pastor or a member of the church staff and will complete an Incident Report.
- b. The pastor and or staff member will ensure the immediate report to one of the following:
  - (1) The Police Department (9-1-1 or Harris County Sheriff 713-221-6000)
  - (2) The Texas Child Protective Services hot line (1-800-252-5400 then press 4 for a case worker).
- c. The pastor or his agent will notify the parents of the child (unless the parent is the person responsible for the abuse or neglect).
- d. The pastor, or his agent, in consultation with the chairperson of the Personnel Team and/or the chairman of the Deacons will notify the appropriate legal counsel.
- e. The pastor, or his agent, will notify the church's insurance agent that an abuse report has been filed with the appropriate local or state agency.

### **29... Incident report**

The person making a report should identify:

- a. Identify themselves, with personal address and phone number as well as the name of this organization with address and phone number.
- b. The name and address of the child.
- c. The name and address of the person responsible for the care, custody,

- or welfare of the child.
- d. Any other pertinent information concerning the alleged or suspected abuse or neglect.
  - e. Any identifying information about the perpetrator.

### **30... Confidentiality**

All reports of child abuse or neglect shall be held in absolute confidence. No person shall communicate any information concerning the alleged event to any person except as necessary to cooperate with any official investigation. Any breach of this confidentiality by an employee of the church shall be cause for immediate dismissal.

The pastor, in consultation with the official conducting the investigation may authorize limited additional disclosure if necessary to protect other children from harm in the near future, particularly where the person responsible for the abuse cannot be identified, but in no case shall the identity of the victim or the accused person be shared except as required by law.

### **31... Investigation of alleged abuse or neglect**

No person shall attempt to conduct a detailed investigation either through examination or interrogation of the child, the accused person or a witness. It is acceptable to obtain a reasonable amount of information to have cause to believe a child has been abused or neglected without causing further worrying or traumatizing the child further.

Interviews shall be conducted only by authorized officials of the agency to whom the suspected crime has been reported or, when appropriate, by legal counsel or persons representing the church in an official capacity as determined by legal council. All employees and volunteers of the church shall cooperate with the official investigation as requested.

### **32... Suspension of church related duties**

Any person accused of child abuse or neglect will be suspended from all church related duties involving children. This would include all childcare, teaching, transportation or sponsorship duties. The Personnel Team is not authorized to conduct an investigation of the incident but is allowed to monitor any such investigation and receive confidential information concerning the incident as may be necessary to determine issues concerning continuation of employment and compensation.

The person accused should be suspended on 'paid leave' until the investigation is completed. This removal from duty should occur in such a way that an innocent person is not immediately deemed guilty. There are false claims made each year. If the allegation is determined to be unsubstantiated, the employee can be returned to their prior position.

### **33... Preservation of records**

Copies of all documents relating to an event of abuse or neglect occurred; including a list of all persons known to be present or in the vicinity shall be transferred to the pastor or his agent. They will review them to determine if the documents are complete in accordance with church policy. If any documents are missing, they shall make a written notation and transfer the documents to the church business administrator who shall retain them until advised that all criminal and civil investigations and actions have been completed. All documents will be kept in safe keeping until the child is four years after age of majority.

### **34... Ministerial care**

The ministerial staff shall encourage and assist the child and the parents in securing appropriate counseling, care and support. In the event the abuse or neglect involves a member or employee of the church, the staff shall encourage and assist the individual in securing appropriate pastoral care and support, including third party counseling, being mindful of the potential for a conflict of interest.

All persons shall act towards the child, the parents and the accused in accordance with the principles of Christianity at all times and within legal boundaries

### **35... Liaison with the community**

The pastor, or his appointed agent, will serve as the church's sole access to the media. The church should emphasize to the public its position on child abuse, its concern for the victim and the extensive steps being taken to address the safety of all children.

Without revealing any private personal information of the victim. The pastor nor his agent, nor other staff, nor volunteers will under any circumstances speak to the media without first seeking legal council. No privileged or private information shall be disclosed to the media or shared with anyone except the legal parents of the victim.

5110 Louetta Road  
Spring, TX 77379

www.wildewoodbc.org  
Child Protection Policy

281.376.8720  
[wibach@flash.net](mailto:wibach@flash.net)

---



# Wildewood Baptist Church

A Fellowship of Love, Encouragement and Acceptance

**Acknowledgement of receipt of**  
**Texas child protection definitions and laws**  
**and**  
**The Wildewood Baptist Church's Child Protection Policy**

## Statement

- I have been given a copy of both the Texas child protection definitions and laws and The Baptist Church's Child Protection Policy.
- I have read and understand both documents. I understand that my service(s) as an employee of The Baptist Church or as a volunteer worker who works with children at The Baptist Church is dependent on my strict adherence to these policies.

Signature\_\_\_\_\_

Name\_\_\_\_\_

please print

Date\_\_\_\_\_

5110 Louetta Road  
Spring, TX 77379

www.wildewoodbc.org  
Child Protection Policy

---

281.376.8720  
[wibach@flash.net](mailto:wibach@flash.net)



# Wildewood Baptist Church

A Fellowship of Love, Encouragement and Acceptance

## Release of Claims

I \_\_\_\_\_ of the city of \_\_\_\_\_,

**(Parent or Guardian ... Please Print)**

state of Texas, hereby affirm that my child \_\_\_\_\_.

**(Child's Name ... Please Print)**

shall be participating on the following date(s) \_\_\_\_\_.

**(Trip or Activity)**

hereinafter referred to as "the Activity".

- I certify that I am cognizant of the inherent dangers associated with participation in the Activity and with the fact that participating in the Activity may take place outside of, or off of, church premises.
- I understand and agree that neither The Wildewood Baptist Church, not its trustees, representatives, instructors or agents, or volunteers may be held liable in any way for any occurrence in connection with my child's participating in the Activity which may result in injury, harm or other damages to me or my family.
- As a part of the consideration for being allowed to enroll and participate in the Activity, I hereby personally assume all risks in connection with my child's participation in the Activity.
- I further release The Wildewood Baptist Church, its trustees, instructors, agents and representatives or volunteers for any injury or damage which may befall my child while my child is enrolled in or participating in the Activity.
- I further agree to save and hold harmless The Wildewood Baptist Church, its trustees, instructors, agents and representatives or volunteers from any claim by me or my family, estate, heirs or assigns arising out of my child's enrollment and participation in the Activity.
- I also authorize The Wildewood Baptist Church to render or obtain such emergency medical care or treatment as may be necessary should any injury, harm or accident occur to my child while participating in the Activity.

WBC Form 2 (page 1 of 2)

**www.wildewoodbc.org**  
**Child Protection Policy**

---

- I further state that I am of lawful age and legally competent to sign this affirmation and releases; that I understand the terms herein are contractual and not a mere recital; and that I signed this document of my own free act and volition.
- I further state and acknowledge that I have fully informed myself of the contents of this affirmation and release by reading it before I have signed it.

**I have executed this affirmation and release on the \_\_\_ day of \_\_\_ 20\_\_.**

**Signature** \_\_\_\_\_

**Contact Information:**

Parent/Legal Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip code

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Other Emergency Contact Name and Phone Number: \_\_\_\_\_

Students Name: \_\_\_\_\_

Address if different from Parent/Legal Guardian:

Address: \_\_\_\_\_  
Street City Zip code

Student's Birthday: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current Grade in School: \_\_\_\_\_

Are there any allergies or medical conditions that we need to know about your child relating to this activity?  Yes  No

If Yes, please describe: \_\_\_\_\_  
\_\_\_\_\_



**www.wildewoodbc.org**  
**Child Protection Policy**

---

List all States you have ever lived in:

Date: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Name Used: \_\_\_\_\_

Date: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Name Used: \_\_\_\_\_

Date: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Name Used: \_\_\_\_\_

Date: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Name Used: \_\_\_\_\_

Date: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Name Used: \_\_\_\_\_

Because Wildewood Baptist Church cares for our children and desires to protect them, we ask you to please answer the following questions. We understand they are personal and we will protect your privacy.

1. Have you ever been known by another name?  
Yes \_\_\_ No \_\_\_. If yes, please state and explain (Maiden, etc.) \_\_\_\_\_
2. During your lifetime, have you ever been arrested for molesting or abusing a child, accused of physical assault or a sexual offense of any nature?  
Yes \_\_\_ No \_\_\_.
3. Have you ever been prosecuted for child abuse or molestation?  
Yes \_\_\_ No \_\_\_.
4. Are you willing to be photographed for the confidential church personnel records?  
Yes \_\_\_ No \_\_\_.
5. Are you willing to wear a pictured name tag whenever you are supervising children?  
Yes \_\_\_ No \_\_\_.

### **Applicant Statement**

- I hereby certify that I have read and completed the above application. My answers are true and correct to the best of my knowledge.
- I give permission for the Wildewood Baptist Church to maintain my photograph on file and to conduct a criminal-court background check on me now and at regular intervals.
- If allowed to work with children I agree to be bound by the bylaws and policies of The Wildewood Baptist Church.
- I hereby authorize all persons, schools, organizations and law enforcement agencies to supply The Wildewood Baptist Church with any information concerning my character or background in connection with working with children and I hereby release them from liability or damages which may occur as a result of their response to this request.
- I authorize The Wildewood Baptist Church to supply my service record, in whole or part, to any prospective or future organization or agency with a legal and proper interest in them.
- I understand that if allowed to serve, that any misrepresentation made by me in this application shall be considered sufficient cause for my dismissal without advance notice.
- I have been appraised of and support the church's position regarding the problem of child abuse and neglect.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

WBC Form 6 (page 2 of 2)